

PRIVACY POLICY & NOTICE

Please read this privacy policy carefully.

Easy Recycling Solutions Ltd understands that your privacy is important to you and that you care about how your personal data is used. We respect and value the privacy of everyone who visits this website, www.easyrecyclingsolutions.co.uk ("Our Site") and only collect and use your personal data as described in this Privacy Notice. Any personal data we collect will only be used as permitted by law.

This privacy policy applies to our use of any and all data collected by us or provided by you in relation to your use of the website and explains how we look after your personal data.

This privacy policy supplements any other privacy notices that we may provide to you at the point that we collect data from you and should be read in conjunction with those notices together with our terms & Conditions.

For the purpose of GDPR we are the data controller and any enquiry regarding the collection or processing of your data should be addressed to our Privacy manager, using the contact details below-

Scope of this privacy policy

- This privacy policy applies only to the actions of Easy Recycling Solutions Ltd and users with respect to this website it does not extend to any websites that can be accessed from this website including but not limited to any links we may provide to social media websites
- For the purposes of the applicable data protection law, Easy Recycling Solutions Ltd is the data controller this means that Easy Recycling Solutions Ltd determines the purposes for which, and the way your data is processed

What Is Personal Data?

- Personal data is defined by the UK GDPR and the Data Protection Act 2018 (collectively, "the Data Protection Legislation") as 'any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier'.
- Personal data is, in simpler terms, any information about you that enables you to be identified. Personal data covers obvious information such as your name and contact details, but it also covers less obvious information such as identification numbers, electronic location data, and other online identifiers.

What Are My Rights?

- Under the Data Protection Legislation, you have the following rights, which we will always work to uphold:
- **The right to be informed** - about our collection and use of your personal data.
- **The right to access** - the personal data we hold about you.
- **The right to correct** - to have your personal data rectified if any of your personal data held by us is inaccurate or incomplete.
- **The right to Erase** – the right to ask us to delete or otherwise dispose of any of your personal data that we hold, please note that under the SCRAP METAL DEALERS ACT, we are legally required to keep your data for 6 years, after which it shall be securely deleted or destroyed.
- **The right to restrict our use of your data** – The right to restrict us from using your data or limit the way in which we can use it.
- **The right to data portability** - if you have provided personal data to us directly, we are using it with your consent or for the performance of a contract, and that data is processed using automated means, you can ask us for a copy of that personal data to re-use with another service or business
- **The right to object or withdraw consent** – the right to object to our use of your data. Should you object or withdraw your consent, Under the Scrap Metal dealer act we will be able to provide certain services, and these will be notified to you at the time of withdrawing your consent.

For more information about our use of your personal data or exercising your rights as outlined above, please contact us using the details provided within this policy.

Data Accuracy

- It is important that your personal data is kept accurate and up to date. If any of the personal data we hold about you changes, please keep us informed as long as we have that data.
- Further information about your rights can also be obtained from the Information Commissioner's Office or your local Citizens Advice Bureau.

Complaints

- If you have any cause for complaint about our use of your personal data, you have the right to lodge a complaint with the Information Commissioner's Office. (www.ico.org.uk).
- If you do wish to raise a complaint, we would welcome the opportunity to resolve your concerns ourselves, before you contact the ICO, to see if we can resolve the issue for you.

What Personal Data Do We Collect and How?

- We will collect, process and store personal data only if it is directly provided to us by you. This may be in your capacity as the user of this website, by making enquiries in relation to our goods or services, or becoming a customer or supplier, or potential supplier.
- For the purposes of the Data Protection Legislation, we are the data controller responsible for such personal data.
- The lawful basis under the Data Protection Legislation that allows us to use such information is article 6(1)(f) of the UK GDPR which allows us to process personal data when it is necessary for the purposes of our legitimate interests, in this case, the proper operation and functionality of Our Site. If you contact us as described above, you will be required to consent to our use of your personal data to contact you. In this case, our lawful basis for using your personal data will be article 6(1)(a) of the UK GDPR, which allows us to use your personal data with your consent for a particular purpose or purposes.
- Personal information covers information which relates to you as an identifiable person. For example: -

<ul style="list-style-type: none">• Identify Data- Including but not limited to, forenames, last name, maiden name, date of birth, gender, marital status, usernames or similar.• Contact Data- May include but limited to, invoicing, purchase orders, home or work address, email address and telephone numbers, personal or job titles and position• Financial Data- May include but not limited to bank account and payment card details• Special Category Data- For example health or medical data, details about your race, religion, sex, and political opinions• Transaction Data- May include payments made for products and services you have purchased from us, or in relation to payments that we have made to you• Technical Data- Internet protocol (IP) address, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform and other technology on the devices used to access this website.• Profile and usage Data- may include enquiries submitted by you, purchase information, feedback, and survey responses, and how you use our website, products, and services• Marketing Data- May include details of any preferences, that you have advised us of in relation to marketing communications from us.
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- We may also collect non-personal data such as Aggregated Data, which is data that may be obtained from your personal data, but which does not directly or indirectly identify you. This may include usage data detailing how you use our website and the features and areas that you have interacted with.

How Do You collect My Personal Data?

- **Direct Interactions**- These are with us in person, by post, phone, email or otherwise. You may give us your contact, identity, and financial information
- **Automated**- This is information automatically collected when visiting our website, or by using the web enquiry form, your IP address, the date times, and frequency with which you access our website, you may give us your contact, identify and financial information
- **Third Party or publicly available sources** (third parties may be used in processing identity, contact and financial categories of personal data)

How Do You Use My Personal Data?

- Where we collect any personal data, it will be processed and stored securely, for no longer than is necessary considering the reason(s) for which it was first collected. We will comply with our obligations and always safeguard your rights under the Data Protection Legislation. (GDPR)
- We will not share any of your personal data with any third parties for any purposes other than storage on an email and/or web hosting server.

Information that we collect, and store is primarily used as follows-

- To enable us to provide our services, to communicate with you and to meet our contractual commitments. This may but not limited to include identity, contact, financial and transactional data
- To keep you informed of changes to our business, website, services, or products.
- Where we need to comply with legal obligations, this may but not limited to include identity, contact, financial and transactional data
- Where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests. This may include all types of data.

Where we collect data for marketing purposes we will request your consent, at the point the data is collected.

We will only use your personal data for a reason other than the purpose for which it was originally obtained if we consider that we need to use it for that other purpose and have legitimate interest in doing so.

Data Security

Personal data security is essential to us, and although we do our very best to protect personal data, we cannot guarantee the security of data while you are transmitting it to our site, and such transmissions are at your own risk.

We have in place security measures to prevent your data from accidental loss or disclosure. We have strict measures in place to protect personal data, in the form of technical and organisation measures which safeguard your Data from unauthorised Access.

- limiting access to your personal data to those employees, agents, contractors, and other third parties with a legitimate need to know and ensuring that they are subject to duties of confidentiality.
- procedures for dealing with data breaches (the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, your personal data) including notifying you and/or the Information Commissioner's Office where we are legally required to do so.

Disclosure of your information

There are a range of circumstance where we may have to disclose your data to third parties, these include

- If we sell, transfer, or merge parts of our business or assets, your personal data may be transferred to a third party. Any new owner of our business may continue to use your personal data in the same way that we have used it, as specified in this Privacy Policy (i.e., to communicate with you).
- In some limited circumstances, we may be legally required to share certain personal data, which might include yours, if we are involved in legal proceedings or complying with legal obligations, a court order, or the instructions of a government authority, to assist with fraud protection and minimise credit risk.
- If any of your personal data is transferred to a third party, as described above, we will take steps to ensure that your personal data is handled safely, securely, and in accordance with your rights, our obligations, and the third party's obligations under the law.
- If we sell, transfer, or merge parts of our business or assets, your personal data may be transferred to a third party. Any new owner of our business may continue to use your personal data in the same way(s) that we have used it, as specified in this Privacy Policy (i.e., to communicate with you).

Data storage and the transfer of Data

The information you provide to us, via our website may be transferred to and stored in countries outside of the UK, as we use a remote website server host to provide our website and some aspects of our service, which may be based outside of the UK. Or use services based outside of the UK, it may also be processed by staff operating outside of the UK.

A transfer of personal data may happen if any of our servers are located in a country outside of the UK or one of our service providers is located outside of the UK

Should you use our service while you are outside the UK, your personal data may be transferred in order to provide you with these services.

If any of your personal data is transferred to a third party, as described above, we will take steps to ensure that your personal data is handled safely, securely, and in accordance with your rights, our obligations, and the third party's obligations under the law.

The use of your Data

Where we rely on consent as a lawful basis for processing your data you can revoke or vary that consent at any time.

If you do not want us to use your data or want to vary the consent that you have provided you can write to us at the address detailed in the contact us section or email us at info@easyrecyclingsolutions.co.uk

How Can I Access My Personal Data?

If you want to know what personal data we hold about you, you can ask us for details of that personal data and for a copy of it (where any such personal data is held). This is known as a "subject access request".

- All subject access requests should be made in writing and sent to the email or postal addresses shown in this policy.
- There is not normally any charge for a subject access request. If your request is 'manifestly unfounded or excessive' (for example, if you make repetitive requests) a fee may be charged to cover our administrative costs in responding.
- We will respond to your subject access request within one month of receiving it. Normally, we aim to provide a complete response, including a copy of your personal data within that time. In some cases, however, particularly if your request is more complex, more time may be required up to a maximum of three months from the date we receive your request. You will be kept fully informed of our progress.

How Do I Contact You?

To contact us about anything to do with your personal data and data protection, including to make a subject access request, please use the following details:

For the attention of: **The General Manager**

Email address: info@easyrecyclingsolutions.co.uk

Registered Address: Unit 29, Mounts Business Centre, William Street, Northampton, Northamptonshire, NN1 3EW

Changes to this Privacy Notice

- Easy Recycling Solutions Ltd reserve the right to change this Privacy policy as we may deem necessary from time to time or as may be required by law,
- Any changes will be immediately posted on our Site, and you will be deemed to have accepted the terms of the Privacy Notice on your first use of our Site following the alterations. We recommend that you check this page regularly to keep up to date.

Data Retention

- The length of time that we will retain and store our data depends on the purpose for which it was collected.
- We will only store data for as long as is required to fulfil that purpose, or for the purpose of satisfying legal requirements.
- It is a legal requirement that we keep certain data about our customers and suppliers for at least 6 years. This includes contact, identity, financial and transactions Data.

Use of Cookies

Our website uses cookies.

- We use cookies to gather information about your computer for our services and to provide statistical information regarding the use of our website. Such information will not identify you personally, it is statistical data about our visitors and their use of our website. The Statistical data does not identify any personal details whatsoever.
- We may also gather information about your general internet use by using a cookie file. Where used, these cookies are downloaded to your computer automatically.
- This cookie file is stored on the hard drive of your computer as cookies contain information that is transferred to your computer's hard drive. They help us to improve our website and the service that we provide to you. All computers can decline cookies this can be done by activating the setting on your browser which

enables you to decline the cookies however this may mean you are unable to access parts of our website

Links to other websites

- Links to other websites may be included on our Site. Unless expressly stated, these sites are not under our control. We accept no responsibility or liability for the content of third-party websites.
- The inclusion of a link to another website on our Site is for information purposes only and does not imply any endorsement of that website or of its owners, operators, or any other parties involved with it.
- This privacy policy does not extend to your use on any such websites, and you are advised to read the privacy policy or statements of those other websites prior to using them

General

- You may not transfer any of your rights, under this privacy policy to any other person. We may transfer our rights, under this privacy policy where we reasonably believe your rights will not be affected
- Unless otherwise agreed no delay, act, or omission by a party in exercising any right or remedy will be deemed a waiver of that, or any other, right or remedy
- This agreement will be governed by and interpreted according to the laws of England and Wales. all disputes arising under the agreement will be subject to the exclusive jurisdiction of the English and Welsh courts
- If any court or competent authority finds that any provision of this privacy policy or part of any provision is invalid, illegal, or unenforceable, that provision or part provision will, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of this privacy policy will not be affected

This privacy policy was created on 20th January 2026